St. Vincent Catholic Elementary School
School Council Meeting

MEETING MINUTES (AGM)

Wednesday, October 14, 2026, 5:00 pm, St Vincent School

IN ATTENDANCE:

Christina McLachlan (Principal), Mike Gagnon (Vice Principal), Irina Panizzon (Chair), Leanne Dransfeld (Vice Chair), Kate Sewell, Tara Lucas, Dylan Oelofse, and Alice Oelofse

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1. CALL TO ORDER

1.1. I. Panizzon called the meeting to order at 5:06pm and provided the Opening Prayer and Treaty Six Acknowledgement.

1.2. Approval of Agenda moved by Leanne, seconded by Irina. All in favour.

1.3. Approval of Minutes from Previous Meeting held on June 1, 2026, moved by Leanne, seconded by Irina. All in favour.

2. ELECTIONS FOR THE 2026-2027 TERM

2.1. CALL FOR NOMINATIONS

3. Chair – Irina Panizzon – won by acclamation.
4. Vice-Chair – Leanne Dransfeld – won by acclamation.
5. Secretary – Tara Lucas – won by acclamation.
6. Treasurer – Irene Musangranire – won by acclamation.
7. Directors at Large – Kate Sewell, Dylan Oelofse, and Alice Oelofse – won by acclamation.

3. REPORTS

3.1. PRINCIPAL'S REPORT

Enrolment Update

Our Enrolment has had a slight increase of 12 students. Brings our total to 175 students.

Meet the Teacher

Staff enjoyed the Meet the Staff and supply drop-off before school began. It was a nice way to meet families, and it seemed to have a positive impact for students to reduce first day jitters.

Literacy/Numeracy

We just completed provincial and Division screeners for literacy and numeracy. We will use this data to determine students who are at-risk, overall areas to focus instruction for specific groups of students, and areas where our students' skills are developing well. Students are re-assessed in January and June depending on their score and grade. Students who are identified as at-risk will be offered intervention. Staff will also participate in PD that will continue to support and challenge students. Parents/guardians will receive a letter of their child's results.

Feast Day

Our St. Vincent Feast Day was Friday, September 25th. In multi-grade groupings, students participated in the following faith-based activities: Scripture STEM challenges, St. Vincent De Paul and Scripture virtual escape rooms, rosary lessons and a social justice project focusing on Catholic Social Teachings, making cards for Cards for Care Alberta. We gathered as a school community to celebrate a Liturgy.

Creating Communities of Belonging

September: Orange Shirt Day-students participated in activities to honor Truth and Reconciliation and we included mini lessons and Our Father in the Cree language throughout the month.

October: We are honoring Hispanic Canadian Heritage Month and AAC Awareness Month during October by including information and highlights on our broadcast.

Read-in Week

Staff and students participated in a variety of activities to celebrate Read-in week. Mrs. McLachlan and Mr. Gagnon read to each class and teachers swapped classes to read. We had many guest readers from our school community join us, including Fr. Thomas and Trustee Mutala.

Social Justice

-Terry Fox Students ran on Friday, September 25th and it was great to see families joining in and cheering our students on as they completed many laps. We raised over $300.00.

-World Day for the Poor-We have partnered with Sacred Heart Parish and other ECSD schools to collect items for the poor and vulnerable. Our school community will be collecting new socks and men's/women's underwear. The theme of this year's World Day of the Poor is "The Lord is the refuge of the poor".

-Holiday Hamper-This year, we are partnering with Holiday Hamper to help support families in our St. Vincent School Community.

Optimal Learning and New Survey

Our new Education Plan uses the Optimal Learning shared framework. At its core, Optimal Learning focuses on creating consistent conditions for student success. This includes:

- Clear understanding of what students are learning and why
- Purposeful lesson design and engaging learning experiences
- Supportive, welcoming classroom environments
- Timely feedback that helps students grow
- Opportunities for collaboration, creativity, and real-world learning

The new school survey will have questions tailored to collect data on optimal learning. We have created an Optimal Learning documentation wall at the front entrance of the school that students and staff will add to throughout the year. We are focusing on highlighting optimal

learning conditions that are in our current School Education Plan, but all the optimal learning conditions are being created in our school. We hope through this wall, our weekly newsletters, Instagram, school TVs and SpacesEDU families will be able to see how our Catholicity and optimal learning are visible in our school.

3.2. CHAIR'S REPORT

3.2.1 Would like to include a Treasurer's Report section for future meetings. To provide a starting point with updated balance. Looking into review of Financial Statements.

4. NEW BUSINESS

4.1. Proposed dates for future meetings – future meeting dates to be held on either Monday or Tuesday evenings around 6:00pm.

5. NEXT MEETING – Tuesday, November 24, 2026, at 6:30 pm

6. ADJOURNMENT – The Chair adjourned the meeting at 5:39pm

**Fundraising Association meeting to immediately follow. **